

# EDUCATION REQUEST PROCESS

Effective July 1, 2018



## 1 Submit Request

All requests (for Clinical or Systemwide) will process through one center.



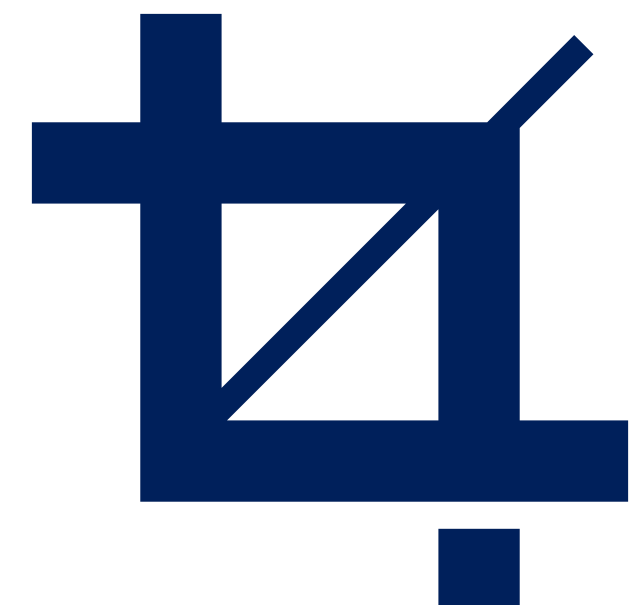
## 2 Needs Analysis

An in-take will determine goals, appropriate modality, and next steps.



## 3 Elimination or Creation

If a BLC is being added, one will be eliminated, replaced, or re-designed.



## 4 Decision Point

If required to become a BLC, this will be decided by systems & infrastructure.



## 5 Implement

A communication and implementation plan will be created.

## 6 Evaluate

An impact analysis, tied to the learning outcomes of the course, will be determined.



## 7 Governance

Ongoing course retirement, review, and revision is a standard requirement.



## 8 Sustain

Align all courses to the team member learning journey & My First Year experience.

Making health care easier, so life can be better.